



## Image & Story Use Consent Form

### Consent clause

By signing this Image and Story Use Consent Form you consent to giving free, prior and informed consent for Edmund Rice Foundation Australia (ERFA) to collect and publish your personal information and identifying images for communications purposes. In this relationship, ERFA regards you as the “Contributor”. If you consent to this relationship, personal information that ERFA might collect and publish includes:

- photographs and video footage;
- your voice;
- your name;
- your quotations or story: i.e., your experience with an ERFA-supported Project;
- the name, location and nature of the ERFA-supported Project that you are engaged in.

### Purpose of collecting and publishing personal information

The personal information of Contributors is reasonably necessary for ERFA to conduct impact reporting and fundraising activities. Publishing images and stories of Contributor’s experiences with the Projects we support is a major way we engage with our community of supporters and encourage donations. ERFA does not disclose personal information about its Contributors for any other purpose and to any other entity other than its supporter community.

The types of publications where Contributor’s personal information might be used includes:

- social media posts;
- supporter newsletters;
- quarterly impact publications such as our “Reaching Out” flyer;
- annual impact publications such as our “Impact Report”.

### Access to information

Contributors have a right to access the personal information that ERFA holds about them to:

- Amend their personal information. When a stakeholder advises an ERFA representative of a perceived inaccuracy in their stored personal information, ERFA will correct its records as soon as is practically possible.
- Withdraw previously given consent. When a stakeholder advises an ERFA representative that they wish to withdraw their previously given consent, ERFA will permanently destroy the Contributor’s personal information from its records as soon as is practicably possible.

To gain access to their personal information a Contributor should inform the Program Manger of the Project which they participate in, who will then contact ERFA on the Contributor’s behalf.

### Storage of information

ERFA stores information only for as long as it is useful. ERFA uses the personal information of its beneficiaries, such as images and stories on an ongoing basis. It is useful to have a historical collection of images and stories to draw upon. For example, past stories can be used to monitor the progress of ERFA and its supported Programs over time. Past images may be used for generic updates where no up-to-date image is available.

Name (print)	
Do you wish to be referred to by a pseudonym?	
Relationship to child under 18 (if applicable)	
Signature	
Date	

By signing this form you agree to the above clauses and authorise ERFA to use your personal information indefinitely and without compensation.

Edmund Rice Foundation (Australia) is committed to the lawful collection of personal information under the Australian Privacy Act (1988). For further enquiries regarding our privacy measures or to update your personal information please see our Privacy Policy or contact us at +61 7 3621 9649 or [info@erf.org.au](mailto:info@erf.org.au)